

**Manchester City Council
Report for Resolution**

Report to: Standards Committee – 19 March 2020

Subject: Work Programme for the Standards Committee

Report of: Governance and Scrutiny Support Unit

Summary

To allow the Committee to consider and revise its work programme for future meetings.

Recommendation

The Committee is invited to discuss the work programme and agree any changes.

Wards Affected: All

Financial Consequences for Revenue Budget - None directly

Financial Consequences for the Capital Budget - None directly

Contact Officers:

Fiona Ledden - City Solicitor
0161 234 3087
fiona.ledden@manchester.gov.uk

Andrew Woods - Governance Team Leader
0161 234 3011
andrew.woods@manchester.gov.uk

Background documents (available for public inspection):

None

Standards Committee Work Programme – 19 March 2020

Meeting - 19 March 2020

Item	Purpose of the report	Report Author	Comments
Social Media Guidance for Members	To consider any revisions proposed to the guidance and the efficacy of the guidance.	Poornima Karkera	Last reported March 2019
Member Training	To update Standards Committee on the operation and efficacy of the Member Development Strategy; report on training delivered in the current municipal year and update on the proposals in relation to the next municipal year	Jonathan Kershner	
Annual Governance Statement (AGS)	To seek the views of the Committee on the draft	Sean Pratt	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Meeting – 18 June 2020

Item	Purpose of the report	Report Author	Comments
Dispensations	To review the operation and efficacy of the process for granting dispensations.	Poornima Karkera	
Planning Protocol	To review the operation and efficacy of the Protocol.	Robert Irvine / Julie Roscoe	
Register of Members Interests	To consider the operation of the Register of Members' Interests	Poornima Karkera	
Gifts and Hospitality Guidance for Members	To review the operation and efficacy of the Guidance.	Poornima Karkera	
The Member/ Officer Relations Protocol	To review the operation and efficacy of the Protocol	Poornima Karkera	
The Use of Council Resources Guidance for Members	To review the operation and efficacy of the Guidance.	Poornima Karkera	
Update on Progress	To advise members on the position regarding	Poornima Karkera	

Standards Committee Work Programme – 19 March 2020

implementation recommendations Committee on Standards in Public Life	implementation of CSPL recommendation		
Partnership Arrangements	To report on arrangements in place to ensure that good practice in relation to ethical standards are incorporated into the governance of bodies the Council has established / is in partnership with	Sarah Narici and Rebecca Maddison	
Standing item, if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Meeting – 29 October 2020

Item	Purpose of the report	Report Author	Comments
Standing item, if needed - Members Update on Ethical Governance	To update Members on any national issues regarding ethical governance which may impact on the Council's arrangements for ethical governance.	Poornima Karkera	
Annual standards committee report	To note and review the work done in the last year to promote and maintain high standards of conduct by members.	Poornima Karkera	
Arrangements for Investigating Complaints made under the Members' Code of Conduct and the	To review of the operation and efficacy of the Arrangements and Hearing Procedure.	Poornima Karkera	

Standards Committee Work Programme – 19 March 2020

Procedure for the Local Hearing of Allegations of Misconduct by Members of the Council			
Standing item - Work Programme	To review and amend (if necessary) items to be considered at future meetings of the Committee.	Andrew Woods	

Unscheduled Items	
Disqualification criteria for members	To be scheduled once primary legislation is introduced
Consultation outcome on Updating Disqualification Criteria for Local Authority Members	Committee notes the report and requests that a report be brought to a future meeting once the legislation has been introduced.
Code of Corporate Governance	

Documents/Procedures/Protocols – within the remit of the Committee

Document/Procedure/Protocol	Last Reviewed	Date Due for Review	Comments
The Code of Corporate Governance	March 2019		
The Annual Governance Statement	March 2019	March 2020	
Members' Code of Conduct	Updated annually as needed as part of annual review of constitution.		AGMA wide review
Arrangements for Investigating Complaints made under the Members' Code of Conduct	March 2019	October 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	

Standards Committee Work Programme – 19 March 2020

Gifts and Hospitality Guidance for Members	March 2019	June 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
The Member/ Officer Relations Protocol	March 2019	June 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
The Use of Council Resources Guidance for Members	March 2019	June 2020 or earlier where there is a change in the law or circumstances warrant an earlier review	
Social Media Guidance for Members	March 2020	March 2023 or earlier where there is a change in the law or circumstances warrant an earlier review.	
The Planning Protocol for Members	June 2019	June 2020	Reviewed June 2019
Member Development Strategy	March 2020	March 2021	
Procedure for the Local Hearing of Allegations of Misconduct by Members of the Council	Reviewed November 2019	October 2020 or earlier where there is a change in the law or circumstances warrant an earlier review.	Reviewed 2 November 2017
Register of Members Interests	Considered as part of annual report. Last considered March 2019.	June 2020	